Petersburg Borough

12 South Nordic Drive
Petersburg AK, 99833

Meeting Agenda

Borough Assembly

Monday, August 17, 2020 | **6:00 PM** | **Assembly Chambers**

1. Call To Order/Roll Call

2. Voluntary Pledge of Allegiance

3. Approval of Minutes

A. **Board of Equalization, Regular and Special Meeting Minutes for April 8 (BOE), April 20 (regular), April 28 (special) and May 4 (regular), 2020**

Attachments: April 8, 2020 Board of Equalization Meeting Minutes
April 20, 2020 Assembly Meeting Minutes
April 28, 2020 Special Assembly Meeting Minutes
May 4, 2020 Assembly Meeting Minutes

4. Amendment and Approval of Meeting Agenda

5. Public Hearings

6. Bid Awards

7. Persons to be Heard Related to Agenda

Persons wishing to share their views on any item on today's agenda may do so at this time.

8. Persons to be Heard Unrelated to Agenda

Persons with views on subjects not on today's agenda may share those views at this time.

9. Board, Commission and Committee Reports

10. Consent Agenda

11. Report of Other Officers

A. **PMC CEO Hofstetter**

PMC CEO Hofstetter will provide an update on the Medical Center.

B. **Assembly Member Lynn**

Assembly Member Lynn will provide a report on the Alaska Municipal League Summer Legislative Conference.

12. Mayor's Report

A. **August 17, 2020 Mayor's Report**

Attachments: August 17, 2020 Mayor's Report

13. Manager's Report

A. **August 17, 2020 Manager's Report**

Attachments: August 17, 2020 Manager's Report

14. Unfinished Business

15. New Business

A. **Resolution #2020-14(A): A Resolution of the Assembly of the Petersburg Borough Approving the Disposal of Borough Land by Sale to Tlingit Haida Regional Housing Authority**

-OR-

Resolution #2020-14(B): A Resolution Authorizing the Public Sale of Parcel #01-006-484 Located at 705 Ira II Street by Sealed Competitive Bid

Attachments: Resolution #2020-14(A)

PIA 8.7.2020 Letter of Support for Direct Sale

THRHA 8.10.2020 Letter of Support for Direct Sale

Resolution #2020-14(B)

K. Holtzinger 8.5.2020 Email of Support for Sale by Auction

K. Holtzinger 8.7.2020 Email of Support for Sale by Auction

The Petersburg Indian Association (PIA) approached the Borough requesting to purchase Borough-owned property located at 705 Ira II Street to build and manage a low-income duplex to address overcrowding in Petersburg homes. The Borough had previously offered the property for sale by public auction but had no bidders. Tlingit Haida Regional Housing Authority (THRHA) will purchase the property, build the duplex, and transfer ownership of the duplex to PIA upon completion. The grant funding associated with the project must be spent by the end of 2020 so construction of the duplex must commence as soon as possible. A resolution was drafted for the Assembly to consider a direct sale to THRHA - see Resolution #2020-14(A). The Assembly may approve a direct sale if it is determined that an exemption from public sale is in the best interests of the Borough per Municipal Code Section 16.12.060.

On August 4th Clerk Thompson was contacted by adjacent property owner Kathy Holtzinger, who stated interest in purchasing the property at 705 Ira II Street and requested the parcel be sold by public sale so she will have the chance to participate. Resolution #2020-14(B) was drafted to authorize a public sale of the property by sealed competitive bid. (Current restrictions on in-person attendance at public meetings due to the COVID-19 pandemic would make a public sale by outcry auction difficult.)

The Assembly is requested to decide whether the property sale shall proceed as a direct sale or as a public sale by sealed competitive bid.

B. **Assignment of Lease from Alaska Yacht and Vessel Services to 13 Marine**

Attachments: Assignment and Assumption of Lease and Consent

AK Yacht & Vessel Original Lease

AK Yacht & Vessel Amendment #1

Steve Berry, owner of Alaska Yacht and Vessel Services, currently leases Borough land at the Scow Bay Turnaround. The lease terminates at midnight on August 31, 2029. Mr. Berry requests to assign his lease to Taylor Pullar, owner of 13 Marine, a marine shipwright services business. Lease assignments are subject to Assembly approval per Municipal Code Section 16.12.170(K) and (L). The Assembly may place additional terms and conditions on assignments if they choose.

C. **Harbor AMI Project - Middle and South Harbor Meter Order**

Attachments: Director Hagerman Memo

EATON Quote

Utility Director Hagerman requests approval to purchase the remaining AMI electric meters for the South and Middle Harbors from Eaton Corporation for an amount not to exceed $111,932.46. PMPL has $115,000 budgeted for the purchase.

D. **Letter to ADOT&PF Regarding the Alaska Marine Highway System's Proposed 2020 Winter Ferry Operating Plan**

Attachments: AMHS 2020 Operating Plan Letter

State of Alaska Press Release

AMHS Winter 2020-2021 Operating Plan

Mayor Jensen requested a letter be drafted to ADOT&PF regarding the AMHS proposed 2020 Winter Ferry Operating Plan and to address the extremely short comment period provided to the public.

E. **Petersburg COVID Situation Update Letter to Federal Delegation**

Attachments: Petersburg COVID Situation Update Letter to Federal Delegation

Assembly Member Tremblay drafted this letter to our federal delegation to provide a status update on the COVID situation in Petersburg.

F. **Appointment of a Moderator for the September 10, 2020 Community Meeting Regarding Ordinance #2020-19**

Attachments: Sarah L. Fine Resume

In response to the Borough's ad for a Professional Moderator to moderate the Community Meeting regarding Ordinance #2020-19 (Civil Emergency Provisions) scheduled for September 10, 2020, one resume has been submitted (as of the publishing date of this agenda). The resume is from Sarah L. Fine, who is an attorney and has public meeting moderation experience.

The Assembly may choose to approve to enter into a professional services contract with Ms. Fine for moderation services or may choose to wait to see if any more interest is received. If the decision is to wait, please choose a day and time prior to September 1st for a special meeting to approve the hiring of a moderator.

G. **Letter of Interest for the Parks & Recreation Advisory Board**

Attachments: B. Richards Letter of Interest

A letter of interest to serve on the Parks & Recreation Advisory Board until the October election was received from Brian Richards. The Advisory Board currently has 3 vacant seats.

16. Communications

A. **Public Communication Received July 31, 2020**

Attachments: A. Hankins 7.31.2020
S. Hunter 7.31.2020
S. Howard 7.31.2020

B. **Public Communication Received August 1, 2020**

Attachments: G. Wood 8.1.2020
Kellii Wood 8.1.2020
Karsten Wood 8.1.2020
K. Holmlund 8.1.2020

C. **Public Communication Received August 2, 2020**

Attachments: L. Stanton Gregor 8.2.2020
C. Worhatch 8.2.2020
C. Worhatch 2 8.2.2020

D. **Public Communication Received August 3, 2020**

Attachments: N. Strand 8.3.2020
B. Lynch 8.3.2020
K. McCullough 8.3.2020
K. Woodworth 8.3.2020
E. Kludt Painter 8.3.2020
K. Holmlund 8.3.2020

E. **Public Communication Received August 4, 2020**

Attachments: L. Lindley 8.4.2020

F. **Public Communication Received August 7, 2020**

Attachments: B. Davies 8.7.2020

G. **Public Communication Received August 10, 2020**

Attachments: A. Crum in response to B. Davies 8.10.2020
D. Berg 8.10.2020

H. **Public Communication Received August 11, 2020**

Attachments: B. Davies in response to A. Crum 8.11.2020
W. Ware 8.11.2020

I. **Public Communication Received August 12, 2020**

Attachments: W. Ware 8.12.2020
M. Lopez (Chamber of Commerce) 8.12.2020
C. Anderson 8.12.2020

17. Assembly Discussion Items

A. **Alaska Natives Without Land**

Attachments: Draft Senate Bill - Landless Native Recognition and Settlement
Alaska Natives Without Land Letter

Assembly Member Tremblay requested this discussion item.

B. **Assembly Member Comments**

C. **Recognitions**

18. Adjourn